

Pursuant to Article 6, paragraph 1, indent 5) and Article 9 of the Law on the Prevention of Corruption ("Official Gazette of RS", No. 35/19 and 88/19), the Director of the Agency for Prevention of Corruption (hereinafter: Director of the Agency) adopts

THE RULEBOOK ON ELECTION CAMPAIGN OBSERVERS

INTRODUCTORY PROVISION

Article 1

This Rulebook regulates the organization, powers, rights, obligations, field work, reporting, conditions, election method, supervision of election campaign observers of the Agency for Prevention of Corruption (hereinafter: Agency) in the process of controlling the costs of the election campaign.

ORGANIZATION, POWERS, RIGHTS AND OBLIGATIONS ELECTION CAMPAIGN OBSERVERS

Organization of election campaign observers

Article 2

For the purposes of controlling the cost of election campaigns, the Agency engages election campaign observers as field observers and coordinators.

The Director of the Agency adopts the Plan of Engagement of Election Campaign Observers (hereinafter: the Plan), which lays down the number of election campaign observers in the Republic of Serbia and in which the Director determines the number of field observers and coordinators.

The Director of the Agency shall, under the plan referred to in paragraph 2 of this Article, determine the number of field observers and coordinators in each city of the Republic of Serbia, the city where the tasks are performed and the period of engagement of observers depending on the type of elections called, the number of election campaigns and the number of inhabitants in the territory under observation.

The Director of the Agency shall, by a special decision, determine the number of central coordinators, who are appointed from among the employees of the Agency's expert service, who will supervise the work of election campaign observers.

If necessary, the coordinator shall perform tasks of observing election campaigns of political entities in municipalities determined by the Director of the Agency by the plan referred to in paragraph 2 of this Article or by a separate decision.

Article 3

The Agency concludes a contract with the field observers and coordinators of election campaigns that regulates mutual rights and obligations in more detail.

The Agency performs direct supervision of election campaign observers and organizes the work of central coordinators, who are appointed from among the employees in the Agency's technical service in accordance with the Law on the Prevention of Corruption, whose job is to supervise the work of coordinators and field observers.

Each observer of election campaigns is issued a written authorization by the Director of the Agency determining the type of work performed by the observer during the observation of election campaigns of political entities.

The Agency shall issue to the observer referred to in Article 2, paragraph 1 of this Rulebook an identification card, certified with the seal of the Agency and signed by the Director of the Agency, containing the identification card number, picture and the following data: name and surname, status (coordinator or field observer), the period of engagement, as well as the name of the election campaign for which the observer is engaged.

Powers, rights, and obligations of election campaign observers

Field observers

Article 4

The field observer performs tasks of observing election campaigns in the period from the day of calling the elections to 48 hours before the day of holding the elections (pre-election silence).

A field observer, in the city or municipality in which he is deployed, collects information and data related to the activities of the political entity in the election campaign and the costs of the election campaign by direct observation on the ground, monitoring of media, internet portals and social networks and submits to the Coordinator a report on all collected information and data.

The field observer's report shall be drawn up on the IP Form, which is prescribed by this Regulation and is an integral part thereof.

The report referred to in paragraph 2 of this Article shall be submitted by the field observer to the coordinator in electronic and written form at least once a week, including the aggregate report after the elections held.

At the request of the coordinator, central coordinator, and Assistant Director of the Agency responsible for control of the financing of political activities (hereinafter: Assistant Director), the observer shall also submit a report at shorter intervals.

The field observer will substantiate information and data collected directly in the field with audio and video recordings, photographs in electronic format and collected copies of election material.

Along with the written form of the report, the field observer is obliged to submit election and other material referred to in paragraph 6 of this Article.

The field observer is obliged to keep all data, information and documentation obtained and generated during the performance of observation activities of election campaigns and in connection with the activities of observing election campaigns as a business secret.

A field observer is entitled to a fee for election campaign observation activities.

The net monthly fee for a field observer shall amount to one net average monthly salary of employees in the Republic of Serbia, for the year preceding the year in which the elections are held, according to data from the authority responsible for statistics.

Coordinators

Article 5

The coordinator is engaged in the period from the day of calling the elections to the day of proclamation of the final results of the election in respect of which he performs the tasks of observing election campaigns.

The coordinator performs field observation tasks in the city and municipalities for which he is deployed, directs, and supervises the work of field observers and submits to the central coordinator a report, on the IP Form, on all information and data on the activities of political

entities in the election campaign collected by field observers and those he collected himself through direct field observation.

The report referred to in paragraph 2 of this Article shall be submitted by the coordinator to the central coordinator in electronic form at least once a week, at the request of the central coordinator and Assistant Director and at shorter intervals.

The coordinator substantiates information and data directly collected in the field with audio and video recordings, photos in electronic format and collected copies of election material.

The coordinator is obliged to collect data from political entities, state bodies, territorial autonomy units, local self-government units and city municipality bodies at the request of the central coordinator, based on the prior order of the Assistant Director of the Agency, and to submit the collected data to the central coordinator.

When requesting information and data from a political entity, state bodies, bodies of the territorial autonomy unit, local self-government unit and bodies of the city municipality, the coordinator is obliged to present the written authorization and identification card of the observer referred to in Article 3, paragraphs 3 and 4 of this Rulebook.

The coordinator holds daily meetings with field observers to direct their work.

The coordinator is obliged to keep all data, information and documentation obtained and which arises during the performance of activities of observing election campaigns and in connection with the activities of observing election campaigns as a business secret.

The coordinator is entitled to a fee for election campaign observation activities.

The net monthly fee for the coordinator shall amount to 1.3 of the net average monthly salary of employees in the Republic of Serbia, for the year preceding the year in which the elections are held, according to the data of the authority responsible for statistics.

REQUIREMENTS FOR THE SELECTION OF ELECTION CAMPAIGN OBSERVERS

Article 6

An adult who is a citizen of the Republic of Serbia and who has completed at least high school may be selected as an observer of election campaigns.

Election campaign observers cannot be candidates in elections, nor can they be engaged in electoral bodies.

When selecting election campaign observers, the place of residence or domicile of the observer is also taken into account so that he can perform tasks within his scope of work in the place for which he was designated.

PROCEDURE FOR THE SELECTION OF ELECTION OBSERVERS

Public call and submission of applications

Article 7

Election campaign observers are selected based on a public call for election observation monitors issued by the Agency.

The public call referred to in paragraph 1 of this Article shall be posted on the Agency's website and in a daily newspaper issued throughout the territory of the Republic of Serbia.

The public call contains:

- 1) the total number of election campaign observers, total number of field observers, total number of coordinators and number of observers deployed in a specific territory of the Republic of Serbia;
- 2) the requirements for the selection of election campaign observers; and

3) the manner, place and deadline for submission of applications.

The application contains:

- 1) a completed and hand-signed PP application form of the observer, which is prescribed by this Rulebook and which is published on the Agency's website;
- 2) birth certificate;
- 3) certificate of citizenship of the Republic of Serbia;
- 4) certificate or diploma of acquired qualifications;
- 5) a short professional biography.

All documentation is submitted in the original or certified photocopy.

The application is submitted by mail or in person at the Agency's registry office.

The Commission

Article 8

The Commission appointed by the Director of the Agency shall conduct the procedure of selecting observers among the applicants.

The Commission shall verify the formal correctness of the application and the fulfilment of the selection conditions.

Formally incorrect and untimely applications will not be considered.

The Commission shall inform candidates who meet the requirements for the selection of observers, whose applications are complete and timely, of the time and place of the oral interview.

At the oral interview, the Commission will gain insight in the personal abilities and general awareness of candidates that is relevant for the election campaign observation procedure.

Training

Article 9

Candidates, who, based on the assessment of the oral interview, meet the requirements for observer jobs, are obliged to complete the training for observer jobs.

Based on the assessment of the oral interview and the need for the engagement of observers defined in the plan referred to in Article 2 of this Rulebook, the Commission shall make a list of candidates who have qualified for training for observer jobs. The number of candidates on the list may be 20% higher than the number specified in the plan referred to in Article 2 of this Rulebook, due to the possibility of replacing individual observers in case of termination of contract.

The Commission shall inform candidates who have qualified for training for observer jobs of the time and place of the training.

The Commission may decide that, if necessary, the candidate's test should be taken after the training to test the knowledge acquired in the training.

The Commission shall establish a single ranking of candidates for selection for field observers and coordinators with the total number of points acquired in testing after completion of the training and submit it to the Director.

Decision on selection

Article 10

By issuing a decision on the selection of election campaign observers, the Director of the Agency shall determine the total number of election campaign observers in the Republic of Serbia, in the scope of which, based on the ranking list, he determines field observers and coordinators with the highest number of points gained.

The Commission shall inform all candidates who participated in the election procedure by e-mail about the election of observers.

If the selected candidate, as field observer and coordinator, withdraws after the decision has been made, the Director of the Agency shall instead designate the next candidate, according to the order in the final ranking.

Article 11

If an insufficient number of candidates, according to the text of the public have applied for the public call, the Director of the Agency may extend the deadline for submission of applications.

If, even within the extended period referred to in paragraph 1 of this Article, a sufficient number of candidates is not registered, the Director of the Agency may extend the deadline for submission of the application until the final completion of the required number of candidates.

Article 12

The Director of the Agency may, taking into account the reasons of economy, expediency and epidemiological situation in the country, make a decision on the conduct of the procedure for the election of election campaign observers and/or send an invitation to previously elected election campaign observers.

Previously elected election campaign observers may be engaged under the following conditions:

1) that no more than three years have passed between the decision on their election and the day of calling the regular and/or early elections,

2) that they still fulfil the conditions for selection referred to in Article 6 of this Regulation,

3) that they give written consent to a new engagement, within a period set by the Agency, which may not exceed 15 days.

The organizational unit responsible for the control of financing of political activities shall establish a single ranking list of persons referred to in paragraph 2 of this Article, within the meaning of the provision stipulated in Article 9, paragraph 5 of this Rulebook.

SUPERVISION OF THE WORK OF ELECTION CAMPAIGN OBSERVERS

Central coordinators

Article 13

Supervision of the work of election campaign observers is carried out by central coordinators appointed from among the employees in the Agency's technical service, in accordance with the Law on the Prevention of Corruption.

The central coordinator shall be engaged in the period from the day of calling the elections to the expiration of 30 days from the day of proclamation of the final election results in respect of which he performs the tasks of observation of election campaigns.

The central coordinator directs and supervises the work of the coordinator, receives and both statistically and analytically processes the reports of the coordinator and submits to the

Assistant Director of the Agency a report, on the IP Form, on all collected information and data on the activities of political entities during the election campaign.

The central coordinator prepares a report based on the information and data from the coordinator's report and submits it to the Assistant Director of the Agency, at least once a week, at the request of the Director of the Agency and at shorter intervals.

In addition to the reports, the central coordinator is obliged to forward to the Assistant Director of the Agency election and other material received by the coordinator.

The central coordinator contacts the coordinators daily to direct and supervise their work. The central coordinator may also hold individual or joint meetings with coordinators.

The central coordinator receives the order of the Director of the Agency for collecting information and data from a political entity, a state body, an authority of the territorial autonomy unit, a local self-government unit and the city municipality bodies and forwards it to the coordinator.

The central coordinator is obliged to keep all data, information and documentation obtained and generated during the performance of election campaign observation activities and in connection with the activities of observing election campaigns as a business secret.

The central coordinator has the right to an increased wage for the time spent in performing tasks of supervising the work of election monitors, in accordance with the applicable regulations governing the employment and legal status of employees in the Agency's technical service.

THE REPORT OF ELECTION CAMPAIGN OBSERVERS

The report of election campaign observers

Article 14

The report of election campaign observers is compiled on the IP form.

The IP form contains on the first page in the header the identification number of the election campaign observer, his name and surname, the city with the corresponding municipalities for which he submits the report, i.e. the municipality, the period of drafting the report and the name of the political entity on the electoral list, i.e. the list leader of the coalition to which the report refers, the name and surname of the candidate in the presidential elections.

The IP form consists of four parts: A. Election material; B. Public events; C. Advertising on local media; D. Advertising on the Internet.

The following is entered in part A - Election Material of the IP form: data on the type of election material with the code, the type of election to which the election material refers, the determined number of distributed/published units, the method of distribution and notes for:

- 1) flyers;
- 2) brochures;
- 3) newspapers;
- 4) other promotional material;
- 5) posters;
- 6) banderoles;
- 7) billboards and
- 8) banners.

The following is entered in part B of the IP form - Public event: the type of public event with code, venue, date and hour, duration, number of vehicles, name and seat of the carrier, the mark under which the event is listed and notes for:

- 1) rallies;
- 2) conventions;
- 2) press conferences and other public events.

The following is entered in part C of the IP form - Advertising on local media: data on the type of advertising along with the code, the name of the local or regional TV /radio station on which the spot/jingle was broadcast and notes for:

- 1) TV spots;
- 2) radio jingles;
- 3) time purchased on TV/radio;
- 3) local/regional print newspapers.

The following is entered in part D of the IP form - Advertising on the Internet: data on the type of advertising along with the code, the name of the website and the link on which the advertising was carried out and notes for:

- 1) the online edition of the newspaper
- (2) social networks

Forms

Article 15

An integral part of this Rulebook are the PP Form (application for election campaign observers) and the IP Form.

TRANSITIONAL AND FINAL PROVISIONS

Article 16

With the entry into force of this Rulebook, the Rulebook on Election Campaign Observers No. 014-110-00-0001/19-01 of 8 February 2019 ceases to apply.

Article 17

This Rulebook shall enter into force on the day following its issuance.

Number: 014-110-00-0010/20-01

Date: November 25, 2020

DIRECTOR

Dragan Sikimić

APPLICATION FOR ELECTION CAMPAIGN OBSERVERS

I am applying for:			
Coordinator		Field observer	

I GENERAL INFORMATION			
1. Name and surname			
2. Place and address of domicile (address from ID card)			
3. Place and address of residence (where the candidate resides temporarily)			
4. Completed secondary school/faculty			
5. Occupation			
6. Employment status – Employed	Yes	No	
7. Contact phone			
8. E-mail address			
9. Driver's license	Yes	No	
10. Computer skills	Yes	No	
11. Owning a computer	Yes	No	

II ANNEX	
1. Birth certificate	
2. Certificate of citizenship	
3. Diploma or certificate of acquired professional qualifications	
4. Short biography	

III NOTE
<i>* enter data relevant for personal and professional biography</i>

In _____
 Date: _____
 Handwritten signature:
